

Home **Gradebook** Rosters Assignments Setup Profiles Rubrics Merge Post Grades School Setup Reports

You are now working in the **2016-2017 School Year**.

**Inside your Gradebook...** **CREATING AND GRADING YOUR FINAL EXAMS**

MP1 MP2 MP3 MP4 **Exams** Year Summary

Puliatte, James H627/1-Sports & Entertainme..., MTWRF, Per 7 FY Quick Links

Exam Overview **Exam Setup** Grade Exam

**1. Click 'Exams'**

**2. Click Exam Setup**

**3. Click 'Add New Section...'**

**4. Fill in the below information and click 'Create'.**

**5. To copy this exam setup to other classes, choose another class from the drop down menu and click 'Copy'.**

**6. Click 'Grade Exam' to grade.**

Exams for H627/1-Sports & Entertainme..., MTWRF, Per 7 FY  
Fort Lee High School

**Setup for Midterm Exam**

Calculate Midterm Exam Final Grade By:

+ Add New Section to Midterm Exam

Seq	Section Name	Max Possible Score	Grading Type	Percentage of Exam
1	Midterm	100	Numeric	100 %
				100%

Copy this exam setup to:

**Setup for Final Exam**

This Exam Grade is currently being collected.

Calculate Final Exam Final Grade By:

+ Add New Section to Final Exam

Seq	Section Name	Max Possible Score	Grading Type	Percentage of Exam
1	Final Exam	100	Numeric	100 %
				100%

Copy this exam setup to:

**Add Section to Final Exam**

\*Exam Section Name:

\*Max Possible Score:

\*Grading Type:

\*Percentage of Exam:

\*Sequence:

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**MP1 MP2 MP3 MP4 Exams Year Summary**

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Exam Overview Exam Setup **Grade Exam**

**Grade Final Exam**

Score Modifier:  Add Mult Sub Reset

Final Exam Totals:     Exam:

ID	Student	Overall Final Exam	Final Exam	Final Exam Grade	Absent	Inc	Exempt	Missing
		Not Graded	Not Graded	out of 100	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Not Graded	Not Graded	out of 100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Not Graded	Not Graded	out of 100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Not Graded	Not Graded	out of 100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Not Graded	Not Graded	out of 100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**REPEAT FOR ALL STUDENTS/CLASSES**

**Make sure you are in 'Final Exam'.**

**Mark any student who is Exempt**

**Enter the grade for the exams.**